

Executive
FORWARD WORK PROGRAMME

2021 – 2022

CONTENTS

<u>COMMITTEE</u>	<u>Officer Responsible</u>
Council	Jayne Woodman
Cabinet	Jayne Woodman
Education, Skills and Culture Cabinet Board	Tammie Davies
Social Care, Health and Wellbeing Cabinet Board	Tammie Davies
Regeneration and Sustainable Development Cabinet Board	Nicola Headon
Streetscene and Engineering Cabinet Board	Nicola Headon

Council (All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Type	Contact Officer
26th May	Corporate Plan 2021/2023	Decision	Caryn Furlow/ ShaunDavies
	Members Induction and Diversity in Democracy	Decision	Craig Griffiths
	Audit Wales – Annual Summary 2020	Information	Caryn Furlow- Harris/Shawn Davies
7 th July			
30 th July (Special)	Council – Appointment of Director of Finance (Report on the proposal of new structure)	Decision	Sheenagh Rees
	Membership Changes	Decision	Craig Griffiths/ Stacy Curran

8 th September	Agreement of Lay Member Recruitment Programme for Governance and Audit Committee	Decision	Craig Griffiths
	NPT Youth Justice and Early Intervention Draft Youth Justice Plan 2021-2022	Decision	Andrew Jarrett
29 th September	2020 – 2021 Corporate Plan Annual Report (Quarter 4 PI Appendix to the report)	Decision	Caryn Furlow-Harris
	Biodiversity Duty Plan	Decision	Lana Beynon
	Placemaking Charter	Decision	Ceri Morris/ Lana Beynon
	Gambling Act Policy (Report for Consultation)	Decision	Craig Griffiths
10 th November	Public Speaking Protocol	Decision	
22 nd December	Gambling Act Policy (Results of Consultation)	Decision	Craig Griffiths

2nd February 2022	Decision Making During Pre-Election Period	Decision	Craig Griffiths
	Members ICT Policy	Decision	Chris Owen (IT)
	Mayoral Arrangements for 2022-2023	Decision	Craig Griffiths
Week Commencing 21 st February 2022 (day following Cabinet meeting)	Final Budget Report 2022/2023	Decision	Hywel Jenkins
Week Commencing 28 th Feb Must be before the 1 st March 2022.	Council Tax Setting	Decision	Hywel Jenkins
	Pay Policy	Decision	Sheenagh Rees
16 th March	Council Tax Setting	Decision	Hywel Jenkins
	Draft Corporate Recovery Plan – Approval	Decision	Caryn Furlow-Harris
	PRE ELECTION PERIOD STARTS		
27 th April			

Cabinet (Following Cabinet Scrutiny starting at 2pm)

Meeting Date	Agenda Item	Type	Contact Officer
2 nd June	Welsh Language Standards Annual Report	Decision	Rhian Headon
	Corporate Performance Management System Contract (CPMS)	Decision	Caryn Furlow-Harris/Sheenagh Rees
	Cefn Coed Report	Decision	Simon Brennan/ Andrew Thomas
	2020/21 Revenue Outturn Report	Monitoring	Hywel Jenkins
	2020/21 Capital Outturn Report	Monitoring	Hywel Jenkins
9 th June	UK Community Renewal Fund	Decision	Lisa Willis
	Levelling Up Applications Report	Decision	Lisa Willis
16 th June	Strategic Schools Improvement Programme (Only Item to be on the Agenda)	Decision	Rhiannon Crowhurst/ Andrew Thomas
30 th June	Audit Wales Review of the Corporate Performance	Decision	Caryn Furlow- Harris

	Management System		Sheenagh Rees
	Skills and Talent Business Case – City Deal	Decision	Jane Lewis (Carmarthenshire)
	Welsh Government’s Race Equality Action Plan Consultation Response	Decision	Rhian Headon
	Pontardawe Arts Centre	Decision	Paul Walker/ Andrew Thomas
	Position Statement on Recovery	Decision	Karen Jones
	Swansea Bay University Health Board and NPTCBC Joint Working Paper on the Upper Afan Valley	Decision	David Griffiths Simon Brennan
	Members Community Fund	Decision	Paul Hinder/ Elouise Stanton
28 th July	Budget Monitoring and Update 2021/2022	Decision	Hywel Jenkins
	2021/22 Capital Programme Monitoring	Monitoring	Hywel Jenkins
	2021/22 Treasury Management Monitoring	Monitoring	Hywel Jenkins
	2021/22 Treasury Management Outturn Report	Monitoring	Hywel Jenkins
1 st September	Disused Mine and Quarry Tips with the Authority	Decision	Dave Griffiths/ Hasan Hasan

22 September	Corporate Plan Annual Report 2020-21 (Quarter 4 included as Appendix to report)	Decision	Caryn Furlow-Harris Karen Jones
	Strategic Equalities Plan Annual Report 2020/21	Decision	Rhian Headon
	Welsh Language Promotion Strategy Annual Report 2020/21	Decision	Rhian Headon
	Placemaking Charter	Decision	Ceri Morris/ Lana Beynon
	Hybrid Meeting Report	Decision	Craig Griffiths
20 th October	Public Services Ombudsman for Wales Annual Report	Information	Craig Griffiths
	Quarter 1 Performance Data	Monitoring	Shaun Davies
	Skewen Update Report	Decision	Andrew Jarrett
	Corporate Complaints Annual Report 2020/21	Information	Caryn Furlow-Harris
	Cyber Security Strategy	Decision	Hywel Jenkins
	Ethical Procurement	Decision	Craig Griffiths

17 November	MREC Winding UP	Decision	Karen Jones
	Draft Corporate Recovery Plan – Approval to Consult	Decision	Caryn Furlow-Harris
15 th December	Annual Governance Statement – Improvement Action Plan – 6 Monthly Update	Monitoring	Caryn Furlow
	Third Sector Grants Scheme	Decision	Hywel Jenkins
	Quarter 2 Performance Data	Monitoring	Shaun Davies
12th January 2022	Decision Making During Pre-Election Period	Decision	Craig Griffiths
9 th February			
Week Commencing 21 st Feb 2022	Final Budget Report 2022/2023 (Keep agenda light)	Decision	Hywel Jenkins
Week Commencing	Setting Council Tax 2022/2023	Decision	Hywel Jenkins
	Pay Policy	Decision	Sheenagh Rees

FWP for ES&C Cab Board, 2 Sept 2021 – contact officer Tammie Davies

28 th Feb			
9 th March	Quarter 3 Performance Data	Monitoring	Shaun Davies
	Draft Corporate Recovery Plan	Decision	Caryn Furlow
	Wellbeing Assessment Report (Final)	Decision	Claire Jones Vanessa Dale
PRE –ELECTION PERIOD STARTS			
6 th April			
4 th May			

Education, Skills and Culture Cabinet Board

Immediately following Scrutiny Committee starting at 2pm

Meeting Date	Agenda Item	Type	Contact Officer
2 September			
	LA Governors Report (One Item – Cllr PR)	Decision	Kath Gilbert
14 th October	Quarter 1 2021/22 Quarterly Performance Report	Monitor	Shaun Davies
	Adult Learning Update	Information	Angeline Spooner Cleverly
	Christmas/New Year Opening Times (Libraries, Leisure Centres etc)	Decision	Paul Walker
	Youth Update	Information	Angeline Spooner Cleverly
	Employability Update	Information	Angeline Spooner Cleverly
	Progress Report on the Five Recommendations set by Estyn	Info	Chris Millis

FWP for ES&C Cab Board, 2 Sept 2021 – contact officer Tammie Davies

Special (Date to be Confirmed)	10 Year WESP (Consultation)	Decision	Rhiannon Crowhurst
25 th November	Quarter 2 2021/22 Quarterly Performance Report	Monitor	Shaun Davies
	Additional Learning Needs Reform	Information	Hayley Lervey
	Think Family Partnership Update	Information	Hayley Lervey
	ELLL Structure Overview	Information	Andrew Thomas
	Regional Support for Schools	Information	Chris Millis
6 th Jan 2022	Annual Pupil Attendance Update Report	Information	Chris Millis
	Library Performance Report	Information	Wayne John
17 th February	Quarter 3 2021/22 Quarterly Performance Report	Monitor	Shaun Davies
	Annual Pupil Performance Update Report	Information	Chris Millis
31 March			

Social Care, Health and Wellbeing Cabinet Board

Immediately following Scrutiny Committees starting at 2pm

Meeting Date	Agenda Item	Type	Contact Officer
16 September	CSiW Inspection report on Adult Services	Information	Angela Thomas
	Joint Inspection Child Protection Arrangements (JICPA) (If letter comes back in time)	Information	Andrew Jarrett/Andrew Thomas Keri Warren/Chris Millis
	The regulated service (service providers and responsible individuals) (wales) regulations 2017	Information	Chris Frey Davies/Mel Weaver
	Corporate Safeguarding Group Bi-annual report	Information	Chris Frey Davies
	West Glamorgan Safeguarding Board Annual Plan 2021/2022	Information	Chris Frey Davies
	West Glamorgan Safeguarding Board Annual Report 2020/2019	Information	Chris Frey Davies
	Grant Arrangements for the Provision of Seed Funding	Decision	Chele Howard

	Grant Agreement for the Delivery of Short Break Respite Provision to Unpaid Carers	Info	Chele Howard
	Grant Agreements for the delivery of Pilot Projects Funded by the Housing Support Grant	Info	Chele Howard
21 October	Remodelling of Adult Social Care (Info following Consultation)	Information	Angela Thomas
	Quarter 1 2021/22 Quarterly Performance Report	Monitor	Shaun Davies
	Carers Partnership Annual Report	Monitor	NPTCVS
	Liberty Protection Safeguards Report	TBC	Angela Thomas/ Chris Frey Davies
	Development of Independent Living Hub at Bspoked (Out to Consultation)	Decision	Sue Bradshaw/ Chele Howard
9 th December	Quarter 2 2021/22 Quarterly Performance Report	Monitor	Shaun Davies
20th January 2022			
3 rd March	Quarter 3 2021/22 Quarterly Performance Report	Monitor	Shaun Davies

Regeneration and Sustainable Development Cabinet Board

Immediately following Scrutiny Committees starting at 10am

Meeting Date	Agenda Item	Type	Contact Officer
25 June 2021			
	Active Travel Network Map (ATNM) Consultation Report	Decision	Ceri Morris / Lana Beynon
	Former liberal Club, Orchard Street, Neath (Private)	Decision	Andrew Collins
	Lonlas Village Workshops, Skewen (Private)	Decision	Dave Phillips
	Former Duffryn School (Private)	Decision	Dave Phillips
	Port Tennant Co Ltd v Neath Port Talbot CBC (Private)	Decision	Dave Phillips / Mike Shaw
30 July 2021	Food and Feed Delivery Plan 2021/2022 & Food and Feed Enforcement Review 2020/2021	Information	Ceri Morris / Mark Thomas
	Replacement Local Development Plan (RLDP) 2021-2036 Delivery Agreement – Consultation Draft	Decision	Ceri Morris / Lana Beynon

	NPT Bee Friendly	Decision	Mike Roberts / Ceri Morris / Lana Beynon
	Tenant Fee Delegations	Decision	Ceri Morris / Mark Thomas
10 September 2021 (moved to the 17th Sept)	Local Air Quality Management	Information	Ceri Morris / Mark Thomas
	Rural Development Plan Update	Information	Angelina Spooner-Cleverly
	Biodiversity Duty Plan	Decision	Ceri Morris / Lana Beynon
	Lease of 5-6 London Road, Neath (Private)	Decision	Chris Millis / Claire Jones
	Extension of the Grant agreement for the Rapid Access Prescribing Service	Decision	Claire Jones
22 October 2021	2021/22 Quarterly Performance – Quarter 1	Monitor	Simon Brennan / Ceri Morris
	Local Development Plan (LDP) Annual Monitoring Report	Information	Ceri Morris / Catherine Rylands
	Air Quality Progress Report		Ceri Morris / Mark Thomas
3 December 2021	2021/22 Quarterly Performance – Quarter 2	Monitor	Simon Brennan / Ceri Morris
	Replacement Local Development Plan (RLDP) 2021-2036 Delivery Agreement – Submission Version	Decision	Ceri Morris / Lana Beynon/ Anjuli Davies

	Active Travel – Post Consultation Report	Decision	Ceri Morris / Lana Beynon
14 January 2022			
4 March 2022	2021/22 Quarterly Performance – Quarter 3	Monitor	Simon Brennan / Ceri Morris
8 April 2022			

Streetscene and Engineering Cabinet Board

Immediately following Scrutiny Committees starting at 10am

Meeting Date	Agenda Item	Type	Contact Officer
	Neath Junction Improvements (Private)	Decision	Dave Griffiths
	Environment/Streetscene Improvement Capital Report	Decision	Mike Roberts
	Approved List of Contractors	Decision	Dave Griffiths
24 September			
	Traffic Regulation Orders (Various)	Decision	Dave Griffiths
	Approved List of Contractors	Decision	Dave Griffiths
	Three Yearly Grit Bin Policy Review	Decision	Mike Roberts / Colette Powney
	Re-allocation of Highway Capital Monies released by Grant Funding	Decision	Mike Roberts / Ian Carter
	Electric Charging Infrastructure for Fleet Vehicles	Decision	Peter Jackson
	Fleet Transition Plan	Decision	Peter Jackson
	Footway/cycleway link to Eglwys Nunnydd and St Davids Park, Margam	Decision	Dave Griffiths/ Joy Smith
	Welsh Government 20 mile Default Speed Limit Consultation Report	Decision	Dave Griffiths/ Joy Smith
5 November	2021/22 Quarterly Performance – Quarter 1	Monitor	Mike Roberts / Dave Griffiths
	Traffic Regulation Orders (Various)	Decision	Dave Griffiths

	Approved List of Contractors	Decision	Dave Griffiths
17 December	2021/22 Quarterly Performance – Quarter 2	Monitor	Mike Roberts / Dave Griffiths
	Traffic Regulation Orders (Various)	Decision	Dave Griffiths
	Approved List of Contractors	Decision	Dave Griffiths
28 January 2022	Traffic Regulation Orders (Various)	Decision	Dave Griffiths
11 March	2021/22 Quarterly Performance – Quarter 3	Monitor	Mike Roberts / Dave Griffiths
	Traffic Regulation Orders (Various)	Decision	Dave Griffiths
29 April	Traffic Regulation Orders (Various)	Decision	Dave Griffiths